

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, February 12, 2024
2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:16pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Jennifer Ounjian

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance:

- Cole Moyer
- Rod Santos

Guests in attendance:

- Chris Coughlin (EMED-110)
- Aaron Bates (EMED-110)

CONSENT AGENDA ACTION ITEMS

Agenda: February 12, 2024

Action: Approved

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

Minutes: January 22, 2023

Action: Approved

Motioned: Jack Wheeler

Seconded: Jennifer Griest

All in Favor: No abstentions

LARAZ-191 Day of the Dead: Traditions on Death, Spirituality and Art

Distance Education: New request for both fully and partially online.

BUS-240 Business Statistics

Distance Education: New requests for both fully and partially online.

NON-CONSENT AGENDA ACTION ITEMS

EMED-110 Emergency Medical Technician I

Revision: Content review. Change prerequisite to Current American Heart Association 'BLS certification' (from CPR card). Remove Advisories: EMED-107 or 130. Add limitation on enrollment: "Enrollment may be limited based on health and safety considerations". Remove reference to D2L in out of class assignments. Add equipment provided/used in class. Update textbooks, objectives, and add SLOs. Class max 25.

(This course was tabled on 1/22/24 due to lack of time.)

Action: Approved, with updates to course title (remove "I" at the end as it's no longer needed), course description, and change class max to 24 due to the number of workstations, space and state-required staffing ratios.

Motioned: Jennifer Griest

Seconded: Jack Wheeler

All in Favor: No abstentions

EMED-111 Emergency Medical Technician Recertification

Revision: Content review. Update course description. Change prerequisite to Current American Heart Association 'BLS certification' (from CPR card). Add equipment provided/used in class. Update textbooks, and objectives. Add SLO %. Class max 25.

Action: Approved, with updates to course title (change to "Emergency Medical Technician Refresher") and class max to 24.

Motioned: Anthony Gordon

Seconded: Jack Wheeler

All in Favor: No abstentions

EMED-107 Emergency Medical Responders (EMR) and other Allied Health Occupations

Revision: Content review. Update description, out of class assignment hours, MOIs, remove %s from MOEs, Add equipment provided/used in class, textbooks, objectives, lecture content, and add SLO %. Class max 25.

Action: Tabled for additional changes.

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

EMED-109 Basic Life Support (CPR for Healthcare Providers)

Revision: Content review. Update course hours to 1.5 lecture hours and 4 laboratory hours per term (from 2.5 lec/2.5 lab). No change to units. Update title (from: CPR for the Health Care Provider). Update course description, out of class assignments/hours, textbooks, objectives, lecture content, and SLOs. Add equipment provided/used in class. Class max 25.

Action: Approved, with change to class max 24.

Motioned: Brianne Ayala

Seconded: Jennifer Griest

All in Favor: No abstentions

ART-145 Ceramics 1

Revision: Content review. Update out of class assignments, add detail to MOIs/MOEs. Increase materials fee to \$4 per unit (from \$3). Add SLO %s.

Action: Approved

Motioned: Brianne Ayala

Seconded: Najia Azizi

All in Favor: No abstentions

MUSIC-171B Continuing Voice: Phonation

Revision: Content review. Update out of class assignment examples, remove %s from MOEs, add SLO, update lab content.

Action: Approved

Motioned: Anthony Gordon

Seconded: Brianne Ayala

All in Favor: No abstentions

MUSIC-270A Intermediate Voice: Italian Pronunciation

Revision: Content review. Update out of class assignment examples, remove %s from MOEs, update textbooks, add SLO, update lab content.

Action: Approved, with updates to “hours by arrangement” and out of class assignment hours.

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

MUSIC-270B Intermediate Voice: Bel Canto Singing

Revision: Content review. Update out of class assignment examples, remove %s from MOEs, update textbooks, add SLO.

Action: Approved, with updates to “hours by arrangement” and out of class assignment hours.

Motioned: Brianne Ayala

Seconded: Anthony Gordon

All in Favor: No abstentions

PHILO-150 History of Modern Philosophy

Revision: Content review. Update course description, MOIs, MOEs, textbooks, objectives, SLOs, and course content. Remove ENGL-142B advisory.

Action: Tabled, due to lack of time.

PHILO-180 Introduction to Philosophy of Religion

Revision: Content review. Update course description, out of class assignments, MOEs, textbooks, objectives, SLOs, and lecture content. Remove ENGL-142B advisory.

Action: Tabled, due to lack of time.

HUMAN-180 Understanding Love

Revision: Content review. Update course description, out of class assignment examples, textbooks, and lecture content. Add detail to MOEs, remove ENGL-142B advisory.

Action: Tabled, due to lack of time.

DISCUSSION ITEMS

There were no discussion items.

PRESENTATIONS FROM THE PUBLIC

Karen received an email from the District Office about sustainability in curriculum. Jason believes it’s related to the State Chancellor’s Vision 2030. Karen will forward the email to Leslie. Jason believes it will be similar to what we did with the equity checklist.

ADJOURNMENT

The meeting adjourned at 4:00pm. The next meeting is scheduled for February 26, 2024

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN